

**Au Train Township, Planning Commission
Organizational Meeting & Special Work Session**

Thursday, January 15, 2026 – 6:30pm

Au Train Township Hall - N7569 Spruce St – Au Train, MI 49806

MINUTES

- **CALL TO ORDER** - The meeting was called to order by Chair LaCombe at 6:30pm, followed by the Pledge of Allegiance.

- **ROLL CALL** – Members present: Chair Scott LaCombe, Vice Chair Jesse Cadwell, Member John Carr, Member Alexandra Free, Member Wyatt Seaberg

Others present: Zoning Administrator Donna Shields, Ryan Carrig of CUPPAD

Introduction and welcome of the newly appointed member Wyatt Seaberg.

- **APPROVAL OF AGENDA** – Motion by Carr, second by Cadwell to approve agenda as presented. Motion Carried
- **APPROVAL OF MINUTES** – Motion by Cadwell, second by Carr to approve minutes of the December 18, 2025 Planning Commission Meeting. Motion Carried

- **ELECTION OF OFFICERS** –

- a Chair – Carr nominated LaCombe for Chair. No other nominations heard. Ayes 5, Nays 0.

Scott LaCombe elected chair by unanimous vote

- b Vice Chair – LaCombe nominated Carr for Vice Chair. Carr nominated Cadwell for Vice Chair. LaCombe withdrew nomination for Carr for Vice Chair. No other nominations heard. Ayes 5, Nays 0. **Jesse Cadwell elected Vice Chair by unanimous vote**

- c Secretary – Free nominated self for Secretary. No other nominations heard. Ayes 5, Nays 0
Alexandra Free elected Secretary by unanimous vote

- **ZONING ADMINISTRATOR REPORT** – ZA Shields presented on the latest zoning activity. Report is on file at the Township Hall and on the website.

- **PUBLIC COMMENTS** – None

- **BOARD COMMENTS** – Comments heard from Seaberg asking if we could arrange tables better so Commissioners could have a better view of TV screen when presenting.

- **OLD BUSINESS** –

- a Continuation of review of Zoning Ordinance Edits – Additional review and in-depth discussion of Food Truck and Recreational Vehicle regulations.

- **NEW BUSINESS**

- a Schedule 2026 regular meetings – Regular meetings for 2026 will be held in the Township Hall at 6:00pm on the following dates, April 9, June 11, September 10, December 10.

b Kroupa CUP STR – Johnny Ray Kroupa submitted an application for a conditional use permit for the use of Short-term Rental at E5433 Oak St, Au Train Parcel 001-376-003-00. The hearing was scheduled for Thursday, February 12, 2026 at 6:00pm

- **CORRESPONDENCE/ANNOUNCEMENTS** – Correspondence was received via email from Duane Newton and shared with the commission as requested.
- **PUBLIC COMMENT** – None
- **BOARD COMMENT** -- None
- **NEXT MEETING** – February 12, 2026 – Kroupa CUP Hearing
- **ADJOURN** – Motion by Carr, second by Seaberg to adjourn at 8:29pm. Motion Carried

Minutes submitted by: Donna Shields, Recording Secretary, to the Au Train Township Planning Commission

Approved: January 22, 2026

Signed: _____ on file _____
Donna Shields – Recording Secretary

Signed: _____ on file _____
Alexandra Free - Secretary