

**Au Train Township, Planning Commission
Special Meeting**

Thursday, October 23, 2025 – 6:00pm

Au Train Township Hall - N7569 Spruce St – Au Train, MI 49806

MINUTES

- **CALL TO ORDER** - The meeting was called to order by Chair LaCombe at 6:02 pm, followed by the Pledge of Allegiance.
- **ROLL CALL** – Members present: Chair Scott LaCombe, Vice Chair Jesse Cadwell, Interim Secretary Matt Lang, Township Board Liaison John Carr

Others present: Zoning Administrator Donna Shields, Ryan Carrig of CUPPAD

- **APPROVAL OF AGENDA** – Motion by Carr, second by Cadwell to approve agenda as presented. Motion Carried
- **APPROVAL OF MINUTES** – Motion by Lang, second by Cadwell to approve minutes of the September 25, 2025 Planning Commission Meeting. Motion Carried
- **PUBLIC COMMENT** – None
- **BOARD COMMENTS** – Board comments were heard from Matt Lang re: expirations of CUPs whereas CUPs should automatically expire in 1 year if use has not yet commenced and extensions should be required to be requested before an expiration date. All expressed agreement.
- **ZONING ADMINISTRATOR REPORT** – ZA Shields recapped her monthly report which was distributed via email to the PC in advance of the meeting. A copy of which is on file at the Township Hall and on the Township website.
- **ZONING ORDINANCE EDITS**
 - a **Article X – Site Plans** – A draft of Article X – Site plans as prepared by CUPPAD’s Ryan Carrig citing some changes that had previously been discussed in work session of the previous PC members was reviewed. Minor changes were agreed upon and the master edit tracker will be amended to reflect.
- **CORRESPONDENCE/ANNOUNCEMENTS** – None
- **PUBLIC COMMENT** – None
- **BOARD COMMENT** -- None
- **NEXT MEETING** – A special work session of Zoning Ordinance edits is planned for November 18, 2025 at 6:00pm
- **ADJOURN** – Motion by Lang, second by LaCombe to adjourn at 7:46pm. Motion Carried

Minutes submitted by: Donna Shields, Recording Secretary, to the Au Train Township Planning Commission

Approved: November 18, 2025

Signed: _____ on file _____
Donna Shields – Recording Secretary

Signed: _____ on file _____
Matt Lang - Interim Secretary