

Au Train Township Regular Board Meeting Minutes
March 10, 2025 6:00 pm - 8:22 pm

Roll Call:

Board Members Present: Supervisor Tom Balmes, Clerk Mary Johnson, Treasurer Kristy Cota, Trustee Jake Miller and Trustee John Carr. Also Present: Zoning Administrator Donna Shields, Fire Department Asst. Chief Justen Knuttila, Ryan Walther, Scott and Peggy Smith and Rebecca Wilder.

Supervisor Balmes opened our March 10, 2025 meeting at 6:00 p.m. leading us with the pledge.

Approval of the Agenda:

Moved Johnson/seconded Carr to **approve the agenda**. Motion carried.

Approval of Minutes:

Moved Johnson/seconded Carr to **approve the minutes of the February 10, 2025 Regular Board Meeting**. Motion carried.

Moved Cota/seconded Johnson to **approve the minutes of the February 20, 2025 Special Board Budget Workshop Meeting**. Motion carried.

Pay Bills:

Moved Cota/seconded Johnson to **pay bills**. Cota, yes; Johnson, yes; Balmes, yes; Miller, yes; Carr, yes. Motion carried. (General Fund #17405-17426; Fire Fund #9321-9335; Garbage Fund #2147).

Financial Reports/Budget Amendments:

Clerk Johnson presented the February Reports, which were reviewed. Reports are provided to Board Members prior to the meeting. No Budget Amendments were recommended, however amendments will be presented at the April Meeting for Final 2024-2025 Budget and Fund Balance Adjustments for 2025-2026 Budget as of March 31, 2025.

Board Member Reports:

Treasurer Cota emailed her report - Balance as of February 28, 2025. General Fund \$332,690.94; Fire Fund \$361,573.27 + CD \$54,250.94; Garbage Fund \$326,578.59; Road Fund \$131,315.67.

Treasurer Cota noted that the Winter Tax Collection concluded on February 28, 2025. Late payments will be required to be paid through the County Treasurers office. Final reconciliation with the County will be in the upcoming week after all credit card transactions are settled. Treasurer Cota noted she received 63 emails, 6 texts and 17 phone calls during the period. Upcoming rentals dates 4/5/25 (Birthday Party) and 4/27/25 (Bridal Shower).

Clerk - Clerk Johnson indicated that since the February Meeting several emails and FOIA requests were responded to. Budget documents were prepared for the Budget Workshop Meeting and Proposed 2025-2026 Budgets for all funds were completed and posted to the website.

Budget Amendments will need to be reviewed at the April meeting to reflect actual Revenues for 2024-2025 as well as, Amendments to reflect actual Fund Balances for 2025-2026, and make any necessary adjustments to Expenditures.

Clerk Johnson noted that she attended a workshop for the SLFRF reporting and contacted Anderson, Tackman & Co. to hopefully assist in the final report. A new 175 page handbook to assist in the process was released to assist those required to file. There was no assistance in completing the report from attending the workshop and was left with more questions than answers, as did the other thousands of fiscal administrators who attended. A help ticket was once again submitted to the Department of Treasury and waiting for a reply.