

# AU TRAIN TOWNSHIP PLANNING COMMISSION – SPECIAL MEETING

February 22, 2024 – 6:00 PM – AU TRAIN TOWNSHIP HALL

## Call to Order / Pledge of Allegiance:

Meeting was called to order by Vice Chair Weisinger at 6:00 PM and the Pledge of Allegiance was recited by all in attendance.

## Roll Call:

**Members Present:** Bill Weisinger, Jake Miller, William Gramm, Jason Cain, Donna Shields

**Members Absent:**

**Others Present:** Kathleen Lindquist, ZA; Scott Smith; Peggy Smith; Dan LaCombe; Phyllis LaCombe; Brian VanWiernen; Kristen VanWiernen; Susannah LaCombe

## Approval of Agenda:

**Motion:** To approve the agenda as written.

**Moved:** Shields

**Supported:** Gramm

**Motion Carried Unanimously**

## Approval of Minutes:

**Motion:** To approve minutes of the December 14, 2023 special meeting as written.

**Moved:** Shields

**Supported:** Gramm

**Motion Carried Unanimously**

## Public Comment:

None.

### **Board Member Comments:**

Secretary Cain suggested there be no CUP hearings during the regular meetings in 2024, as they took most of the schedule meeting times during 2023. All were in agreement.

### **New Business**

#### **Board Member Officer Selection and Voting:**

Jake Miller and Donna Shields acknowledged their dual roles of the Township Board Representative (Miller) and the ZBA Representative (Shields).

Miller nominated Cain for Chair. Shields also volunteered to chair the PC.

Voting for Cain as Chair:

Ayes: Weisinger, Gramm, Miller, Cain

Nayes: Shields

By a vote of 4-1 Cain was voted in as Chair of the Planning Commission.

Miller nominated Weisinger for Vice Chair.

Voting for Weisinger as Vice Chair:

Ayes: Weisinger, Gramm, Miller, Shields, Cain

Nayes: None

By a vote of 5-0 Weisinger was voted in as Vice Chair of the Planning Commission.

Cain nominated Shields for Secretary.

Voting for Shields as Secretary:

Ayes: Weisinger, Gramm, Miller, Shields, Cain

Nayes: None

By a vote of 5-0 Shields was voted in as Secretary of the Planning Commission.

**Schedule 2024 Regular Meetings:**

The following dates were chosen by the PC as regular meeting dates for 2024:

February 22, 2024 (Organizational Meeting)

April 11, 2024 at 6 PM

June 6, 2024 at 6 PM

September 12, 2024 at 6 PM

**Schedule Upcoming CUP Hearings:**

Secretary Cain asked ZA Kathleen Lindquist if the contractor yard as established as a conditional use of Town Development on page 27 of the Zoning Ordinance had been defined. There is currently no definition, and it was suggested by Jake Miller that the CUP request submitted by Wyatt Seaberg be tabled until we confer with the township attorney. Secretary Cain will contact Attorney Nordeen this week.

The next CUP hearing is scheduled for March 13, 2024 at 6 PM to review one resort CUP request and two short-term rental CUP requests.

**Planning Commission Budget Review and Approval:**

The 2024 PC budget recommended by the township board was reviewed by each board member. Donna Shields recommended that the proposed line item for postage be set at \$240 instead of \$204. Jake Miller believes that this was an error in typing and the actual postage should be \$240.

Motion was made to approve the budget with one correction to the postage line changing it from \$204 to \$240.

Motion: Shields

Second: Weisinger

Ayes: Shields, Weisinger, Gramm, Miller, Cain

Nays: None

Motion passed.

**Correspondence / Announcements:**

Donna Shields presented the MSU Extension STR policy webinar and asked if anyone was interested in attending the online function on March 28, 2024. Miller, Shields, and Weisinger will attend, Cain and Gramm will be out of town.

Gramm suggested to add Old Business item for all future agendas of regular and special meetings in an effort to continue with zoning ordinance changes or master plan updates as time allows during these meetings. All were in agreement.

**Next Meeting:** The next meeting is a Planning Commission special meeting set for March 13, 2024 at 6:00 PM.

Agenda items for the next meeting are: 3 CUP hearings.

**Public Comment:**

Dan LaCombe mentioned he had to have a CUP for a contractor yard after the zoning ordinance went into effect in 2000.

**Board Member Comments:**

An official welcome was extended to Donna Shields as a newly appointed PC board member.

**Adjournment:**

**Motion:** To adjourn.

**Moved:** Cain

**Supported:** Shields

**Motion Carried Unanimously**

Vice Chair Weisinger adjourned the meeting at 6:45 PM.

Submitted by Jason Cain, Secretary, Au Train Township Planning Commission