

Au Train Township Regular Board Meeting
January 12, 2022
6:00 o'clock p.m.

Pursuant to adjournment, the Au Train Township Board convened on the above date at 6:00 p.m., after a weather postponement of the scheduled January 10, 2022 meeting.

The Meeting was called to order by Supervisor Michelle Doucette, with the following members present: Mary Johnson, Clerk; Kristy Cota, Treasurer; Jake Miller, Trustee; and Tom Balmes, Trustee.

*VISITORS PRESENT – Approximately 8 persons attended the meeting in person. A complete list is on file with Clerk Johnson.

*APPROVAL OF AGENDA

Additions and Changes to the Agenda were made as necessary. MOTION by Clerk Johnson, second by Treasurer Cota, to approve the Agenda as amended. MOTION CARRIED.

*MINUTES

MOTION by Clerk Johnson, second by Treasurer Cota, to approve the minutes of the December 13, 2021 Regular Board Meeting, as presented. MOTION CARRIED.

*BILLS AND CLAIMS

MOTION by Supervisor Doucette, second by Treasurer Cota, to accept this month's bill list as presented and authorize that they be paid as funds are available. DOUCETTE, YES; COTA, YES; BALMES, YES; MILLER, YES; JOHNSON, YES. MOTION CARRIED. (General Fund Checks Numbered #16655 through #16666; Fire Fund Checks Numbered #8687 through #8721; Garbage Fund Checks Numbered #2093.)

*BOARD MEMBER REPORTS -

•TREASURER'S REPORT - For the Month of December 2021

GENERAL FUND CHECKING

Beginning Balance	\$	206,866.20
Deposits		29,271.49
Interest		26.67
Disbursements		14,261.30
Total Checks Not Cleared		675.91
Ending Balance	\$	221,227.15

FIRE FUND CHECKING

Beginning Balance	\$	536,511.35
Deposits		13,177.83
Interest		66.67
Disbursements		42,736.50
Total Checks Not Cleared		7,377.72
Ending Balance	\$	499,641.63

Certificate of Deposit	\$	51,427.00
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GARBAGE FUND CHECKING	
Beginning Balance	\$ 140,787.10
Deposits	13,177.83
Interest	18.75
Disbursements	13,239.75
Ending Balance	\$ 140,743.93
ROAD FUND CHECKING	
Beginning Balance	\$ 238,255.57
Deposits	8,785.04
Interest	30.93
Disbursements	
Ending Balance	\$ 247,071.54

*A Complete copy of the December 31, 2021 the report is on file with Clerk Johnson.

Treasurer Cota noted that the balances for each account include first disbursement of the Winter Tax Collection.

*CLERK'S REPORT - Clerk Johnson provided an update to the Board on recent activities. These included 2021 Hazard Pay for the Fire Department members, Qualified Voter File updates, processing voter id cards for County Commissioner redistricting, W2's and 1099 preparation to send out by the end of the month, and working on a preliminary plan for preparing budget docs for the scheduled February workshops.

*TRUSTEE'S REPORT - Trustee Balmes noted he had no citizen complaints or concerns over the past month.

Trustee Miller noted that he did some plowing for Ryan over Christmas break, had a few conversations with citizens and was contacted by the Alger Conservation District to work with them on possibly developing fishing habitats. In addition, Trustee Miller noted he attended the January Planning Commission Meeting.

*SUPERVISOR'S REPORT - Supervisor Doucette updated the Board on recent activities, which include addressing several calls. She noted that she attended a telephone conference meeting with Attorney Murphy and Zoning Administrator McCarthy to address the Cole/Beauchaine matter and the Way/Stein dispute. Attorney Murphy will be preparing correspondence on both issues. As of today the Township has yet to receive copies. Supervisor Doucette noted she continues to work with GAD on collection issues and commercial/business dumpster locations and fees. Letters were sent to Mike Sanderson regarding the generator service agreement and Alger Conservation District. She also noted that she spoke with Zoning Administrator McCarthy, who had agreed to continue employment with no salary increase requested.

*SPECIAL PRESENTATION - None

*PUBLIC COMMENT - None

***COMMITTEE REPORTS**

Financial Reports - Clerk Johnson presented monthly financial reports for all funds. All reports were emailed to Board members prior to the meeting for review.

Zoning Administrator/Planning Commission/ZBA - Zoning Administrator Jason McCarthy's report was received and is on file.

The next scheduled meeting of the Planning Commission is February 10, 2022 at 6:00 pm.

There was continued discussion regarding the lack of attendance of Planning Commission meetings by Zoning Administrator McCarthy after they were scheduled and he agreed he could attend. The Planning Commission needs his input to complete the proposed text and map amendments. There was also discussion about the current job description where quarterly attendance to Township Board meetings was requested that should expand or default to Planning Commission Meetings instead. A complete review of the Job Description will be on the February meeting agenda.

The organization meeting of the Zoning Board of Appeals is scheduled for January 20, 2022 at 6:00 pm.

Assessor/Board of Review - There was no monthly report received prior to the meeting. Supervisor Doucette indicated that March Board of Review dates are being finalized and the Board of Review members need to complete mandated training. The Michigan Townships Association will be offering online training during the month of February.

Maintenance Department Report/Comm Bldg./Promotions/Cemetery - Ryan Walther updated the Board on recent activities. Ryan indicated that most of his time has involved snow removal maintenance and upkeep at the Township Hall. The required maintenance for the Township Service Truck was completed. New bathroom soap dispensers were installed. Signage for the Christmas and 16 Mile Lake Firehalls will be installed as time and weather permits. Supervisor Doucette noted that she will be ordering a new "911" address signage for the Township Hall from the Sheriff Department.

Fire Department/First Responders – The Fire Department report was received and is on file. Chief Perry King was present and provided additional information to the Board. There were 2 calls during the month of December. The compressor and new racks should be delivered this week. Fire Fighter 1 class has begun and we have four attending.

Chief King noted that he is recommending that Swem Services complete the DOT'S on the trucks, which are mandated every six months. Swem is a certified mechanic based out of Chatham.

MOTION by Trustee Miller, second by Treasurer Cota to authorize Swem Services to complete the DOT's on the Fire Department trucks, as required. MILLER, YES; COTA, YES; BALMES, YES; JOHNSON, YES; DOUCETTE, YES. MOTION CARRIED.

Chief King noted that the Assistant Fire Chief appointed remains Anthony Schierschmidt.

Pomasal noted that delivery of the new Fire Truck should be within the next month.

***UNFINISHED BUSINESS**

SLFRF Plan and Projects - Clerk Johnson provided copies of the final guidelines regarding use of the SLFRF funds to Board members for review. This will be placed on the February Meeting Agenda for further discussion.

*NEW BUSINESS

Correspondence - Clerk Johnson noted we received a 2021 Dividend Distribution check from the MML Liability Fund.

Supervisor Doucette provided copies of correspondence from CUPPAD, who is working on updating the Alger County Hazard Mitigation Plan. The public review period and input is open until February 14, 2022.

Information was provided regarding the Alger Conservation Districts Countywide Scrap Tire grant program. They are requesting participation from the Township. MOTION by Clerk Johnson, second by Trustee Balmes to provide a letter indicating the Townships participation in the Countywide Scrap Tire Program, at no actual cost to Au Train Township, but provide volunteer efforts. MOTION CARRIED.

Au Train Township Budget Resolution - Re: FY Budget 2021-2022 - Amendment No. 4

WHEREAS, it is the responsibility of the Au Train Township Board to establish a General Appropriations Act for the purpose of budgeting the Township finances in a manner which does not allow expenditure, to exceed revenues, including any available unappropriated surpluses, and,

WHEREAS, the Au Train Township Board recognizes that some activities may require amendments to this Act, and such amendment shall be made by resolution of the Au Train Township Board; and

WHEREAS, the Au Train Township Appropriations Act for FY 2021-2022 does not permit deviations which cause expenditures for any activity to exceed budgeted amounts without amendment to the Act by the Au Train Township Board; and

WHEREAS, the Au Train Township Board has duly reviewed the budgets for the General Appropriations Act, which includes all funds of Au Train Township, at public meetings of the Au Train Township Board,

THEREFORE BE IT RESOLVED, that the Au Train Township Board hereby amends the Appropriations Act for FY 2021-2022 in accordance with budgetary information presented to the Board and the limitations defined within this Resolution.

The foregoing Resolution offered by Board Member: Johnson
Second offered by Board Member: Cota

Upon roll call vote the following voted:

"Aye": Johnson, Cota, Miller, Doucette, Balmes

"Nay": None

The Supervisor declared the resolution adopted.

Mary Walther Johnson
Mary Walther Johnson, Au Train Township Clerk

General Fund - Fund No. 101

Revenues	Current Budget	Amended Budget	Change
Total Revenue Amendment			0
Expenditures	Current Budget	Amended Budget	Change
Ending Fund Equity	181,129.57	162,379.57	-18,750.00

Reflects transfer of SLFRF monies to the Fire Fund Account.

Fire Fund - Fund No. 206

Revenues	Current Budget	Amended Budget	Change
SLFRF 206-528.000	0	18,750.00	18,750.00
Total Revenue Amendment			18,750.00
Total Revenues	838,384.00	857,134.00	18,750.00
Expenditures	Current Budget	Amended Budget	Change
Additional Support Wages	25,000.00	43,750.00	18,750.00
Equipment	32,000.00	94,050.00	62,050.00
Total Expenditure Amendment			80,800.00
Total Expenditures	594,450.000	675,250.00	
Ending Fund Equity	243,934.00	181,884.00	-62,050.00

Reflects Receipt of SLFRF

Reflects additional expense of Hazard Pay authorized and transfer of Funds from Ending Fund Equity to Equipment for purchase of turnout gear authorized December, 2021

Board Member Salary Resolution - No. 1

WHEREAS, according to MCL 41.95(3), in a township that does not hold an annual meeting, the salary for officers composing the township board shall be determined by the township board; and

WHEREAS, the township board deems that an adjustment in the salary of the office of Supervisor is warranted;

THEREFORE BE IT RESOLVED, that as of April 1, 2022 the salary of the office of Supervisor shall be as follows: \$1,350.00 monthly salary

This resolution offered by board member Trustee Miller
Supported by board member Clerk Johnson

Upon a roll call vote, the following voted:
Aye: Miller, Johnson, Cota, Balmes, Doucette
Nay: Nay

The Supervisor declared the resolution adopted.

Board Member Salary Resolution - No. 2

WHEREAS, according to MCL 41.95(3), in a township that does not hold an annual meeting, the salary for officers composing the township board shall be determined by the township board; and

WHEREAS, the township board deems that an adjustment in the salary of the office of Clerk is warranted;

THEREFORE BE IT RESOLVED, that as of April 1, 2022 the salary of the office of Clerk shall be as follows: \$1,350.00 monthly salary

This resolution offered by board member Trustee Miller
Supported by board member Treasurer Cota

Upon a roll call vote, the following voted:
Aye: Miller, Cota, Johnson, Doucette, Balmes
Nay: Nay

The Supervisor declared the resolution adopted.

Board Member Salary Resolution - No. 3

WHEREAS, according to MCL 41.95(3), in a township that does not hold an annual meeting, the salary for officers composing the township board shall be determined by the township board; and

WHEREAS, the township board deems that an adjustment in the salary of the office of Treasurer is warranted;

THEREFORE BE IT RESOLVED, that as of April 1, 2022 the salary of the office of Treasurer shall be as follows: \$1,350.00 monthly salary

This resolution offered by board member Clerk Johnson
Supported by board member Trustee Miller

Upon a roll call vote, the following voted:
Aye: Johnson, Miller, Doucette, Balmes, Cota
Nay: Nay

The Supervisor declared the resolution adopted.

Board Member Salary Resolution - No. 4

WHEREAS, according to MCL 41.95(3), in a township that does not hold an annual meeting, the salary for officers composing the township board shall be determined by the township board; and

WHEREAS, the township board deems that an adjustment in the salary of the office of Trustee is warranted;

THEREFORE BE IT RESOLVED, that as of April 1, 2022 the salary of the office of Trustee shall be as follows: \$350.00 monthly salary

This resolution offered by board member Clerk Johnson
Supported by board member Treasurer Cota

Upon a roll call vote, the following voted:

Aye: Johnson, Cota, Balmes, Doucette, Miller

Nay: Nay

The Supervisor declared the resolution adopted.

*PUBLIC COMMENT - None

*ADJOURNMENT

Being no further business, MOTION by Supervisor Doucette, second by Clerk Johnson, to adjourn the meeting. MOTION CARRIED. MEETING ADJOURNED at 7:25 pm.

Submitted by: Mary Walther Johnson, Au Train Township Clerk